

ADITYA PHARMACY COLLEGE

Aditya Nagar, ADB Road, Surampalem — 533437

Ref : APC/Ethics/2016- 2017/CO

ABOUT ETHICS COMMITTEE

To be a centre of excellence in Education and Technology committed towards Scientific and Socio-Economic advancement of the country following legal rules, moral standards and ethical norms.

OBJECTIVE

To maintain proper responsible conduct of study, project work, assignment, research, promotion of academic reliability and anticipation of misconduct including plagiarism in academic writings among students, teachers and faculty.

FUNCTIONS

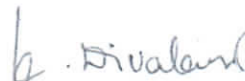
To impart advanced knowledge in Engineering and Technology. To transform young minds towards professional competence by inculcating values and develop skills. To promote research in collaboration with research organizations. To ensure continuous value addition and strengthen association with industry, and alumni to enhance knowledge on current technologies. To promote next generation technocracy and nurture entrepreneurial culture for social-economic growth.

ROLES AND RESPONSIBILITIES

Conduct orientation programs to enhance ethical, human values for teaching, non-teaching staff and students. To monitor staff and students follow guidelines of code of conduct issued by the college. Frame the policy for Ethics for the institute. Report the gaps of Ethics Policy or nonfulfillment of ethical practices among students, faculty and staff to the head of the institute for taking required actions. Take necessary actions on disobedience of ethical practices in students, faculty and staff. Recommend remedial actions on report of non-adherence to the Policy.



Ethics committee co-ordinator



PRINCIPAL

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Aditya Pharmacy College
SURAMPALAM 533 437



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STANDARD OPERATING PROCEDURE

1. Convener and Constituting-members for the Ethics Committee formed under the control of the Principal by Governing Body.
2. Review the moral breaks and countering against ethical breaches.
3. Deliberate required remedial activities to enhance the Code of Ethics (CoE) and Students' Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE).
4. Put forward Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct alongside Standard Procedures (I-ICoE) for the new scholastic year.
5. Disseminate the Code of Ethics (CoE) and design a Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE) with the students, teaching, and non-teaching staff.
6. Create mindfulness on morals/ethics and moral practices by
7. Display different public and worldwide icons' moral and influential citations inside the class rooms, labs, and college premises.
8. Display Anti-Ragging boards in different parts in College.
9. Study and investigate the information of various departments in the college with respect to the moral breach of students, faculty, and nonteaching staff and improve the code of morals to check the equivalent.



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ETHICS COMMITTEE-CONVEYING ORDER AY 2016- 2017

The principal is pleased to constitute the college Ethics Committee with the following members for the academic year 2016- 2017 to make necessary arrangements.

S. No	Name of the Faculty	Designation	Role
1	Dr. K. Divakar	Principal	Chairman
2	Dr. D. Sathis Kumar	Professor	Coordinator- 1
3	S. Nageswararao	Associate Professor	Coordinator-2
4	M. Vinay Kumar	Associate Professor	Member
5	A. Tirupathi Rao	Associate Professor	Member
6	K. Ratnam	Assistant Professor	Member
7	K. Hari Kamesh	Assistant Professor	Member
8	G. Sridevi	Assistant Professor	Member
9	S. Madhavi	Assistant Professor	Member
10	Ch. Nitish Kumar (153G1R0005)	Student	Member
11	Ch. Venkata Chaitanya (153G1R0009)	Student	Member
12	K. Jeevan Babu(153G1R0018)	Student	Member



K. Divakar
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Ref: APC/Ethics/2016- 2017/circular

02-09-2017

CIRCULAR

All the members of the ethics committee are hereby informed that the meeting of the ethics committee will be held on 09/09/2017 at 2:30 PM in the principal chamber. So, all the members are requested to attend the meeting without fail.

Agenda:

1. To review ethical breaches and the counteraction for the previous academic year.
2. To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Conduct along with Standard Procedures (HCoC).
3. To review and approve the modifications in CoE and HCoC
4. To plan distribution methods for CoE and HCoC.
5. To collect all information about ethical breaches and counteraction against it.


Coordinator-Ethics committee




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Copy to:

1. Members of ethics committee
2. Administration section-office




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Aditya Nagar, ADB Road, Surampalem — 533437

Ref: APC/Ethics/2016- 2017/Minutes of meeting

09/09/2017

MINUTES OF THE MEETING

Date of meeting	Venue	Duration	Reference
09/09/2017	Principal chamber, Aditya Pharmacy College	2:30 PM to 4:00 PM	APC/Ethics/2016- 2017/circular

Meeting agenda:

- To review ethical breaches and the counteraction for the previous academic year.
- To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct along with standard Procedures (HCoC).
- To review and approve the modifications in CoE and HCoC.
- To collect all information about ethical breaches and counteraction against it. Minutes and

Resolutions:

- The members of the committee discussed the previous academic year ethical breaches and the counteraction for the ethical breaches by following CoE were discussed.
- It is resolved that no modification in CoE is suggested, so current CoE and HCoC will be continued for the new academic year.
- It is resolved to circulate CoE and HCoC with the students, faculties and nonteaching staffs.
- It is resolved to conduct one day workshop on ethical practices.
- The members of the committee resolved that all the necessary information regarding the ethical breaches and counteraction against ethical breaches should be collected and analysed by the convener
- It is resolved to collect all the necessary information regarding ethical practices and create display boards on ethical quotations and anti-ragging.



Dr. Nivalent

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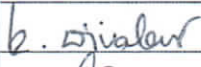

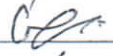
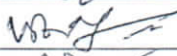
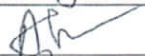


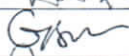
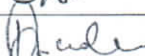
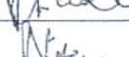
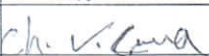
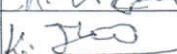
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Ref: APC/Ethics/2016- 2017/Minutes of meeting


09/09/2017

The following members were present at the meeting

S. No	Name of the Faculty	Designation	Signature
1	Dr. K. Divakar	Principal	
2	Dr. D. Sathis Kumar	Professor	
3	S. Nageswararao	Associate Professor	
4	M. Vinay Kumar	Associate Professor	
5	A. Tirupathi Rao	Associate Professor	
6	K. Ratnam	Associate Professor	
7	K. Hari Kamesh	Assistant Professor	
8	G. Sridevi	Assistant Professor	
9	S. Madhavi	Assistant Professor	
10	Ch. Nitish Kumar (153G1R0005)	Student	
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Coordinator-Ethics committee




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LIST OF PROGRAMMES

SL.NO	DATE	NAME OF THE PROGRAMME	RESOURCE PROGRAMME
1	24/10/2016	A Programme for Non-teaching staff on Communication skill	Dr. Sanjay Kumar
2	26/10/2016	A Programme for teaching staff on Communication skills	K.Shailaja Rao
3	28/10/2016	A programme for students on Code of Ethics Pledge	Dr.D.Sathis Kumar




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Report: A Programme for Non- teaching staff on Communication skills

Resource person: Dr.Sanjay Kumar

Venue: Seminar hall: Aditya Pharmacy College

Date: 24/10/2016

No.of non-teaching staff: 16

Ethics committee conducted a programme on Communication skills for teaching staff with the permission of principal to enhance the basic concepts of Communication skills in the non-teaching staff .Dr.Sanjay Kumar was invited as a resource person who is working as a Professor- Residential college. The speaker discussed the importance of Communication skills and interaction skills. The Non- teaching staff have interacted with the speaker and shared their opinions during the session. They enjoyed the session thoroughly and learned many things regarding the communication skills. The programme was concluded with vote of thanks by the committee coordinator Dr.D.Sathis Kumar.

Sign-Ethics committee coordinator



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Report: A Programme for teaching staff on Communication skills

Resource person: K.Shailaja Rao

Venue: Seminar hall: Aditya Pharmacy College

Date: 26/10/2016

No.of teaching staff: 15

Ethics committee conducted a programme on Communication skills for teaching staff with the permission of principal to enhance the basic concepts of Communication skills in the teaching staff. K.Shailaja Rao was invited as a resource person who is working as Associate professor –Aditya Global Business School. The speaker discussed the importance of Communication skills and interaction skills. The teaching staff have interacted with the speaker and shared their opinions during the session. They enjoyed the session thoroughly and learned many things regarding the communication skills. The programme was concluded with vote of thanks by the committee coordinator Dr.D.Sathis Kumar.

Sign-Ethics committee coordinator



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ADITYA PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

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Email: office@adityapharmacy.edu.in
Website: www.adityapharmacy.edu.in

Report: A programme for students on Code of Ethics Pledge

Resource person: Dr. D.Sathis Kumar

Venue: Seminar hall: Aditya Pharmacy College

Date: 28/10/2016

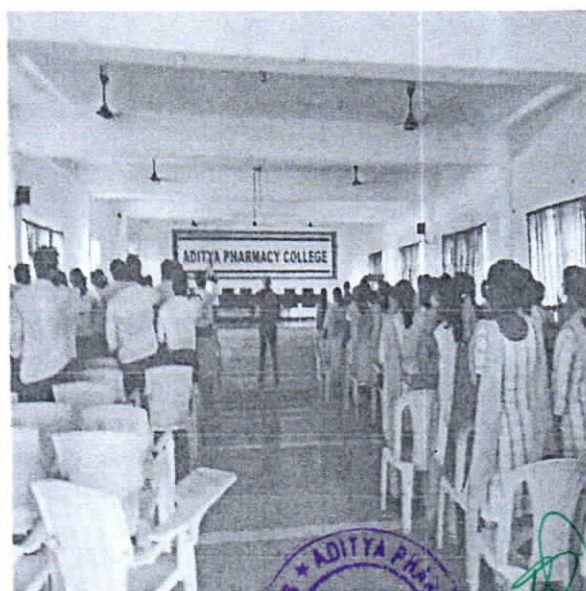
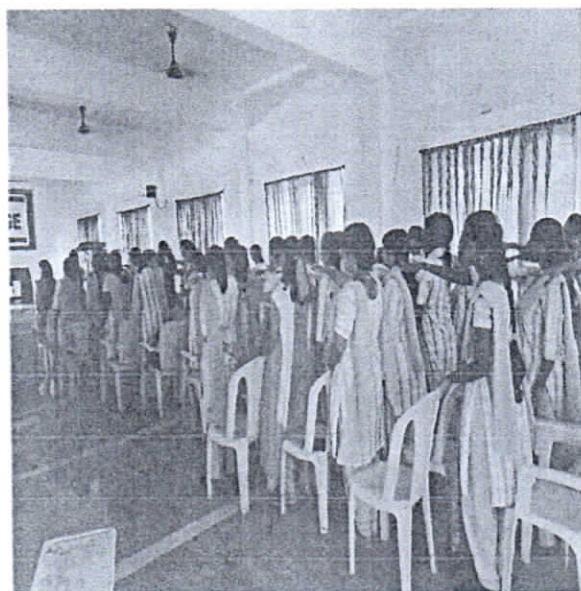
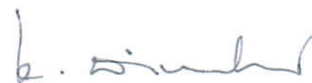
No.of Students: 80

Ethics pledge. Number of Participants: 60 Students of Aditya Pharmacy College conducted code of Ethics Pledge as a part of Academics and ethics committee responsibilities. The Program was hosted on offline Platform. The pledge was taken by the students. The main theme of this event is to generate academic alertness about liable conduct of research, learning, and role of pharmacist in his profession. It was coordinated by Dr. D. Sathis Kumar, Ethic committee coordinator under the guidance of Dr. K. Divakar, Principal

Sign-Ethics committee coordinator



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